



## Reliance Chemotex Industries Limited

Registered Office: Village Kanpur, Post Box No.73, Udaipur, Rajasthan, 313003

CIN: L40102RJ1977PLC001994

Tel: +91 (0) 294 2491489 ; +91 (0) 294 2491490 | Fax: +91 (0) 294 2490067

E-mail: [cs@reliancechemotex.com](mailto:cs@reliancechemotex.com) | Website: [www.reliancechemotex.com](http://www.reliancechemotex.com)

### Details of Familiarisation Programme for Independent Directors

Pursuant to the Familiarization Programmes for Independent Directors of the Company, the Independent Directors have full access to the information within the Company. As a part of agenda of the meetings of the Board & Committees, presentations are regularly made to the Independent Directors on various matters, *inter-alia*, covering the Company's organization structure, strategy, operations, markets, product offerings, finance, risk management framework, quality updates, quarterly and annual financial results, human resources and such other areas as may arise from time to time, where Directors get an opportunity to interact with the Company's management.

As statutorily required, the Company issues a detailed letter of appointment to the Independent Directors covering their roles and duties to be performed as an Independent Director on the Board of the Company.

The Company makes consistent efforts to acquaint the Board with the overall business performance by way of presenting performance of the Company, product category and corporate function, business updates and other relevant areas, from time to time. In addition, periodic updates on changes in laws are also briefed to the Board.

Further, each member of the Board, including the Independent Directors, are given complete access to any information relating to the Company, whenever they request and are informed of the important developments of the Company and the Industry.

Familiarisation Programme organised by the Company during the Financial Year 2024-25 is as follows:

Sr. No.	Name of Independent Directors	No. of Programmes Attended		No. of Hours Spent	
		FY 2024-25	Cumulative till date (31.03.2025)	FY 2024-25	Cumulative till date (31.03.2025)
1.	Mr. Ram Niwas Sharma	1	4	1 hour	4 hours
2.	Mr. Amit Sushilkumar Saboo	1	1	1 hour	1 hour
3.	Mrs. Sruthy Sreerag Nath	1	1	1 hour	1 hour



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As statutorily required, the Company issues a detailed letter of appointment to the Independent Directors covering their roles and duties to be performed as an Independent Director on the Board of the Company.

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Further, each member of the Board, including the Independent Directors, are given complete access to any information relating to the Company, whenever they request and are informed of the important developments of the Company and the Industry.

Familiarisation Programme organised by the Company during the Financial Year 2023-24 is as follows:

Sr. No.	Name of Independent Directors	No. of Programmes Attended		No. of Hours Spent	
		FY 2023-24	Cumulative till date (31.03.2024)	FY 2023-24	Cumulative till date (31.03.2024)
1.	Mr. Ramadoss Srinivasan	1	12	1 hour	16 hours
2.	Mr. Narayan Shroff	1	4	1 hour	4 hours
3.	Mr. Ram Niwas Sharma	1	3	1 hour	3 hours



## RELIANCE CHEMOTEX INDUSTRIES LIMITED

### Details of Familiarization Programme Imparted to the Independent Directors

A **Familiarization Programme** was conducted where the Independent Director's got familiarized with the business, operation, financial performance and working position of the company. The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2022-23, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statures and other relevant matters. One such Familiarization Programme was conducted during the year and cumulative time spent on Familiarization programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. Ramadoss Srinivasan	1	1	1	1
2.	Mr. Narayan Shroff	1	1	1	1
3.	Mr. Ram Niwas Sharma	1	1	1	1



## RELIANCE CHEMOTEX INDUSTRIES LIMITED

### Details of Familiarization Programme Imparted to the Independent Directors

A **Familiarization Programme** was conducted where the Independent Director's met for the was conducted The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2021-22, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. One such Familiarization Programme was conducted during the year and cumulative time spent on Familiarization programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. Ram Niwas Sharma	1	1	1	1
2.	Mr. Ramadoss Srinivasan	1	1	1	1
3.	Mr. Narayan Shroff	1	1	1	1



## **RELIANCE CHEMOTEX INDUSTRIES LIMITED**

### **Details of Familiarization Programme Imparted to the Independent Directors**

A **Familiarization Programme** was conducted where the Independent Director's got familiarized with the business, operation, financial performance and working position of the company. The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2020-21, Mr. Kishori Lal Sonthalia, Independent Director of the Company passed away on November 21, 2020. Further, Mr. Ram Niwas Sharma was re-designated as an Independent Director of the Company with the approval of shareholders via Postal Ballot with effect from 10.02.2021. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. One such Familiarization Programme was conducted during the year and cumulative time spent on Familiarization programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	*Mr. K.L Sonthalia (*Ceased w.e.f. 21.11.2021)	1	-	-	-
2.	Mr. Ramadoss Srinivasan	1	1	1	1
3.	Mr. Narayan Shroff	1	1	1	1
4.	Mr. Ram Niwas Sharma	-	-	-	-



## RELIANCE CHEMOTEX INDUSTRIES LIMITED

### Details of Familiarization Programme Imparted to the Independent Directors

A **Familiarization Programme** was conducted where the Independent Director's met for the was conducted The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2019-20, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. One such Familiarization Programme was conducted during the year and cumulative time spent on Familiarization programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	1	1	1	1
2.	Mr. Ramadoss Srinivasan	1	1	1	1
3.	Mr. Narayan Shroff	1	-	-	-



## RELIANCE CHEMOTEX INDUSTRIES LIMITED

### Details of Familiarisation Programme Imparted to the Independent Directors

A **Familiarisation Programme** was conducted where the Independent Director's met for the was conducted The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2018-19, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. Further, Management has also updated on the Right Issue and Project of expansion and modernization. One such Familiarisation Programme was conducted during the year and cumulative time spent on Familiarisation programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	1	1	1	1
2.	Mr. Ramadoss Srinivasan	1	1	1	1
3.	Mr. Narayan Shroff	1	-	-	-



## **RELIANCE CHEMOTEX INDUSTRIES LIMITED**

### **Details of Familiarisation Programme Imparted to the Independent Directors**

A **Familiarisation Programme** was conducted where the Independent Director's met for the was conducted The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2017-18, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. Two such Familiarisation Programme was conducted during the year and cumulative time spent on Familiarisation programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	2	2	1	2
2.	Mr. Ramadoss Srinivasan	2	2	1	2
3.	Mr. Narayan Shroff	2	-	1	2





## **RELIANCE CHEMOTEX INDUSTRIES LIMITED**

### **Details of Familiarisation Programme Imparted to the Independent Directors**

The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2016-17, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. Two such Familiarisation Programme was conducted during the year and cumulative time spent on Familiarisation programmer in approx. two hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	2	2	2	4
2.	Mr. Ramadoss Srinivasan	2	2	2	4
3.	Mr. Shankar Menon	2	-	2	-
4.	Mr. Narayan Shroff	2	-	2	-



## **RELIANCE CHEMOTEX INDUSTRIES LIMITED**

### **Details of Familiarisation Programme Imparted to the Independent Directors**

The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2015-16, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. Two such Familiarisation Programme was conducted during the year and cumulative time spent on Familiarisation programmer in approx. two hours.

The details of attendance of Familiarisation Programme during the year are given below.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	2	2	2	4
2.	Mr. Ramadoss Srinivasan	2	2	2	4
3.	Mr. Shankar Menon	2	-	2	-
4.	Mr. Narayan Shroff	2	-	2	-