



XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Integrated Governance Report.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from NSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.
6. Kindly use this file in local system instead of OneDrive/shared drive. Because it may gives an error "Run-time error '52' : Bad file name or number" While clicking on textblock button if files saved on OneDrive/shared drive.

3. Index

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16	Imposition of Fine or Penalty	Imposition of Fine or Penalty
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5. Steps for Filing Integrated Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on "Generate Report" to generate html report.

- Save the HTML Report file in your desired folder in local system.

- To view HTML Report open "Chrome Web Browser" .

- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to NSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to NSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes.

[Home](#)[Validate](#)**General information about company**

Scrip code	503162	Enter the quarter ended date only
NSE Symbol	RELCHEMQ	
MSEI Symbol	NOTLISTED	
ISIN	INE750D01016	
Name of the entity	RELIANCE CHEMOTEX INDUSTRIES LIMITED	
Date of start of financial year	01-04-2024	
Date of end of financial year	31-03-2025	
Reporting Quarter Type	Quarterly	
Date of Quarter Ending	31-12-2024	
Type of company	Equity	
Whether Annexure I (Part A) of the SEBI Circular dated December 31, 2024 related to Compliance Report on Corporate Governance is applicable to the entity?	Yes	
Whether Annexure I (Part B) of the SEBI Circular dated December 31, 2024 related to Investor Grievance Redressal Report is Applicable to the entity?	Yes	
Whether Annexure I (Part C) of the SEBI Circular dated December 31, 2024 related to Disclosure of Acquisition of Shares or Voting Rights in Unlisted Companies is Applicable to the entity?	No	<input type="button" value="Add Notes"/>
Whether Annexure I (Part D) of the SEBI Circular dated December 31, 2024 related to Disclosure of Imposition of Fine or Penalty is Applicable to the entity?	No	<input type="button" value="Add Notes"/>
Whether Annexure I (Part E) of the SEBI Circular dated December 31, 2024 related to Disclosure of Updates to Ongoing Tax Litigations or Disputes is Applicable to the entity?	Yes	
Risk management committee	Not Applicable	
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities	
Is SCORE ID Available ?	Yes	
SCORE Registration ID	r00144	
Reason For No SCORE ID		
Type of Submission	Original	
Remarks (website dissemination)	<input type="button" value="Add Notes"/>	
Remarks for Exchange (not for Website Dissemination)	<input type="button" value="Add Notes"/>	

<<< Notes mandatory, if Not Applicable

<<< Notes mandatory, if Not Applicable

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Annexure 1
Annexure 1 to be submitted by listed entity on quarterly basis.

1. Composition of Board of Directors

Disclosure of roles on composition of board of directors expatriation		AIFP Rules		Whether the listed entity has a Regular Chairperson																						
				Yes																						
				No																						
Sl. No.	Title (M/F/M)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Under Reg. 17(1A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No. of Directorships in listed entities including the listed entity (Under Regulation 17A of Listing Regulations)	No. of independent Directorships in listed entities including the listed entity (with reference to Regulation 17(1)(b) & 17(1)(c))	Number of membership in Audit/ Stakeholder Committee (not in listed entities) including the listed entity (Under Regulation 19(2) of Listing Regulations)	No. of post of Chairperson in Audit/ Stakeholder Committee (not in listed entities) including the listed entity (Under Regulation 19(2) of Listing Regulations)	Reason for Cessation	Notes for not providing PAN	Notes for not providing DIN
1	Mr	KAMALAKHAR SUBRAMANIAM	A27K3360	00366912	Non-Executive - Independent Director	Chairperson		29.12.1947	No				Active	Yes	24.03.2024	08.04.2016		10.02.2021		47.00	1	1	0	1		
2	Mr	ANIL SUGELAKUMAR SIBOOD	A88F2430C	05141484	Executive	Non-Executive - Independent	Non-Executive	14.09.1979	No				Active	No		21.04.2014		21.04.2014		6.00	1	1	1	1		
3	Mr	SREETHI SHEELAKHANTH	F18F3232C	1073724	Director	Non-Executive - Independent	Non-Executive	12.06.1991	No				Active	No		01.04.2024		01.04.2024		9.00	1	1	1	1		
4	Mr	RAMO GOPAL BHARTAN	R24F3827N	00027048	Non-Executive - Non-Independent Director	Non-Executive	Non-Executive	24.01.1991	No				Active	No		23.08.1977		23.08.1977		4	1	3	1	1		
5	Mr	VIJAY KUMAR NAGAR	A88F3200H	0532124	Independent Director	Non-Executive	Non-Executive	17.08.1992	No				Active	Yes	02.05.2024	01.04.2024		01.04.2024		1	0	0	0	0		
6	Mr	ANIL SURESH	A88F3674P	0539008	Executive Director	Non-Executive	MSD	15.01.1991	No				Active	No		01.01.1985		01.01.2023		1	0	0	0	0		
7	Mr	SHANKAR SURESH	A88F3506H	0249166	Executive Director	Non-Executive	Non-Executive	24.12.1986	No				Active	No		26.02.2018		26.02.2018		1	0	0	0	0		
8	Mr	ANITA SURESH	C04F3037A	0470164	Executive Director	Non-Executive	Non-Executive	24.08.1990	No				Active	No		01.08.2021		01.08.2021		1	0	0	1	0		

Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Address

For this quarter kindly note the following points:
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
 2. Date of Appointment can be any day upto September 30, 2022.
 3. Date of Cessation must be for the current quarter ends, i.e. July 31, 2022 to September 30, 2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0038847	RAM NIKHIL SHARMA	Non-Executive - Independent Director	Chairperson	05-01-2021		
2	0032088	NAND GOPAL KINCHAN	Non-Executive - Non Independent Director	Member	20-04-2022		
3	10479724	SHRUTI SREEBAG NATHI	Non-Executive - Independent Director	Member	01-04-2024		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	10479724	SHRUTI SREEBAG NATHI	Non-Executive - Independent Director	Chairperson	01-04-2024		
2	0038847	RAM NIKHIL SHARMA	Non-Executive - Independent Director	Member	11-11-2016		69
3	10513119	VIJAY KUMAR NAGAN	Non-Executive - Non Independent Director	Member	01-04-2024		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0038847	RAM NIKHIL SHARMA	Non-Executive - Independent Director	Chairperson	01-04-2024		
2	10479724	SHRUTI SREEBAG NATHI	Non-Executive - Independent Director	Member	01-04-2024		
3	05118116	AMEYA SHROFF	Executive Director	Member	01-04-2024		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee

Whether the Risk Management Committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson							
Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Other Committee

Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1	0038847	AMEYA SHROFF	FINANCE COMMITTEE	Executive Director	Member	
2	0038847	AMEYA SHROFF	FINANCE COMMITTEE	Executive Director	Member	
3	0038847	RAM NIKHIL SHARMA	FINANCE COMMITTEE	Non-Executive - Independent Director	Member	
4						
5						
6						
7						
8						
9						
10						

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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr. No.	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
1	14-08-2024			Yes	8	7	3
2	12-11-2024	89		Yes	8	7	3

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* to be filled in only for the current quarter meetings

Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
1	Audit Committee	14-08-2024				Yes	3	3	2	0
2	Audit Committee	12-11-2024	89			Yes	3	2	2	0
3	Nomination and remuneration committee	14-08-2024				Yes	3	3	2	0
4	Nomination and remuneration committee	12-11-2024	89			Yes	3	3	2	0
5	Stakeholders Relationship Committee	14-08-2024				Yes	3	3	2	0
6	Stakeholders Relationship Committee	12-11-2024	89			Yes	3	3	2	0

* to be filled in only for the current quarter meetings

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Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Sr	Subject	Compliance status
1	Name of signatory	UTKARSH GAUR
2	Designation	Company Secretary and

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Details of Cyber security incidence	
Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter	No
Other details of cyber security incidence or breaches or loss of data event	Add Notes
Number of cyber security incidence or breaches or loss of data event occurred during the quarter	
Sr.	Date of the event
	Brief details of the event

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Signatory Details

Name of signatory	UTKARSH GAUR
Designation of person	Company Secretary and Compliance Officer
Place	UDAIPUR
Date	17-01-2025

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Investor Grievance Details

No. of investor complaints pending at the beginning of Quarter	0
No. of investor complaints received during the Quarter	0
No. of investor complaints disposed off during the Quarter	0
No. of investor complaints those remaining unresolved at the end of the Quarter	0

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The updates on tax litigations or disputes in terms of sub-para 8 of para B of Part A of Schedule III read with corresponding provisions of Annexure 18 of the Master Circular are given below:

Any Other Information for Disclosure of Updates to Ongoing Tax Litigations or Disputes

[Add Notes](#)

Sr. No.	Name of the opposing party	Date of initiation of the litigation / dispute	Status of the litigation / dispute as per last disclosure	Current status of the litigation / dispute
	Add	Delete		
1	Ajmer Vidyut Vitran Nigam Limited (AVVNL)	22-08-2015	AVVNL has disputed consumption of electricity from VS Lignite Power Ltd (VSLP), Bikaner as Captive User despite having equity participation in VSLP, Bikaner. Thus they levied a differential amount of Cross Subsidy Surcharge, Water Cess, and Electricity Duty which is otherwise exempted in the case of Captive Users. AVVNL has subsequently charged this differential amount of Rs. 3,89,22,728/- which has been disputed by us in the Court of Law. They have also been claiming the Interest on this amount. Principal Amount demand Rs. 3,89,22,728/- plus interest Rs. 12,52,58,934/- as on billing month of Sept. 2022. Subsequently, they have not mentioned any amount in their bills.	The Petition is currently pending and the next date of hearing is not yet fixed.
2	Income Tax Department, Kolkata	25-06-2021	The Department has passed an order under Section 143 (3) of the Income Tax Act, 1961 for the assessment year 2018-19 against which the Company has filed an appeal. The appeal is pending before the Commissioner of Income Tax Appeals. Total Demand was Rs. 9,25,00,301/-	The next date of the hearing is not yet fixed.
3	Income Tax Department, Kolkata	31-08-2022	The Department has passed an order under Section 143 (3) of the Income Tax Act, 1961 for the assessment year 2020-21 against which the Company has filed an appeal. The appeal is pending before the Commissioner of Income Tax Appeals. Total Demand was Rs. 1,20,60,630/-	The next date of the hearing is not yet fixed.