



XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general Information about company	General Info
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
 - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.
Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.
- IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.
 - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report : Excel Utility will allow you to generate Report. Now click on "Generate Report" to generate html report.
 - Save the HTML Report file in your desired folder in local system.
 - To view HTML Report open "Chrome Web Browser" .
 - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not Insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	503162
NSE Symbol	RELCHEMQ
MSEI Symbol	NOTLISTED
ISIN	INE750D01016
Name of the entity	RELIANCE CHEMOTEX INDUSTRIES LTD.
Date of start of financial year	01-04-2023
Date of end of financial year	31-03-2024
Reporting Quarter	Quarterly
Date of Report	30-06-2023
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities

Enter the quarter
ended date only

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Annexure 1

Annexure 1 to be submitted by listed entity on quarterly basis.

1. Composition of Board of Directors

Disclosure of names on composition of board of directors (mandatory)		Addition		I. Composition of Board of Directors																					
Whether the listed entity has a Regular Chairperson				No																					
Whether Chairperson is related to CEO or CFO				No																					
Disqualification of directors under section 164 of the Companies Act, 2013																									
Sr	Sl No / PAN	Name of the Director	PAN	DOB	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed (Under Reg. 17(2A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Term(s) of director (in months)	No of Directorship in listed entities including this listed entity (Under Regulation 17A of Listing Regulations)	No of independent Directorship in listed entities including this listed entity (Under Regulation 17B of Listing Regulations)	Number of membership in Audit Committee (including this listed entity) (Under Regulation 26(2) of Listing Regulations)	No of non-Chairperson in Audit Committee (including this listed entity) (Under Regulation 26(2) of Listing Regulations)	Notes for next providing date	Notes for next providing date
1	MR	MANOJ KUMAR SHARMA	MRP22198	02/12/1951	Non-Executive - Independent Director	Chairperson		26-12-1951	No				Active	NA	01-08-2012	01-08-2013	01-08-2013		24	0	0	0			
2	MR	RAM KUMAR SHARMA	MRP22198	03/04/1947	Non-Executive - Independent Director	Not Applicable		26-12-1947	No				Active	NA	04-03-2011	04-03-2014			24	0	0	0			
3	MR	NAKUL SHARMA	MRP22124	02/07/1971	Non-Executive - Independent Director	Not Applicable		02-05-1977	No				Active	NA	07-09-2010	14-02-2012	07-09-2010		24	0	0	0			
4	MR	DEEPA SHARMA	MRP22174	02/22/1961	Non-Executive - Non Independent Director	Not Applicable		27-10-1962	No				Active	NA	01-02-2011		24-01-2011		24	0	0	0			
5	MR	RAJESH KUMAR SHARMA	MRP22178	02/02/1958	Non-Executive - Non Independent Director	Not Applicable		02-02-1951	No				Active	NA			24-08-2017		24	0	0	0			
6	MR	ANIL SHARMA	MRP22130	01/05/1958	Executive Director	Not Applicable	MD	1-05-1961	No				Active	NA	01-05-1988		01-05-2020		24	0	0	0			
7	MR	ANIL SHARMA	MRP22144	02/01/1953	Executive Director	Not Applicable		01-12-1980	No				Active	NA	08-07-2008		08-07-2020		24	0	0	0			
8	MR	ANIL SHARMA	MRP22174	02/11/1954	Executive Director	Not Applicable		04-08-1980	No				Active	NA	01-08-2013		01-08-2020		24	0	0	0			

Annexure 1

II. Composition of Committees

For this quarter kindly note the following points:
 Date of Appointment and Date of Cessation (if applicable) must be mandatorily filed for every Committee.
 Date of Appointment can be any day upto September 30, 2022.
 Date of Cessation must be for the current quarter only, i.e. July 1, 2022 to September 30, 2022.

Disclosure of roles on composition of committees explanatory [Add Notes](#)

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0036847	RAM NIKHIL SHARMA	Non-Executive - Independent Director	Chairperson	30-02-2021		
2	0030712	MANJAN SHROFF	Non-Executive - Independent Director	Member	21-02-2017		
3	0032581	MAMOODS SHIVKASAN	Non-Executive - Independent Director	Member	29-10-2013		
4	0000088	MANDI SADIKA KHUSHTAN	Non-Executive - Non Independent Director	Member	20-04-2002		
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0030712	MANJAN SHROFF	Non-Executive - Independent Director	Chairperson	21-02-2017		
2	0036847	RAM NIKHIL SHARMA	Non-Executive - Independent Director	Member	11-11-2016		
3	0032581	MAMOODS SHIVKASAN	Non-Executive - Independent Director	Member	29-10-2013		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	0030712	MANJAN SHROFF	Non-Executive - Independent Director	Chairperson	30-02-2021		
2	0036847	RAM NIKHIL SHARMA	Non-Executive - Independent Director	Member	20-04-2002		
3	0036848	ANVIL SHROFF	Executive Director	Member	11-01-2004		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1	0036848	ANVIL SHROFF	FINANCE COMMITTEE	Executive Director	Member	
2	0030593	MANJUL SHROFF	FINANCE COMMITTEE	Executive Director	Member	
3	0036847	RAM NIKHIL SHARMA	FINANCE COMMITTEE	Non-Executive - Independent Director	Member	
4						
5						
6						
7						
8						
9						
10						

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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
	Add	Delete					
1	09-02-2023			Yes	8	8	3
2	26-05-2023	105		Yes	8	7	3

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* to be filled in only for the current quarter meetings

Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
1	Audit Committee	09-02-2023				Yes	4	4	3	0
2	Audit Committee	26-05-2023	105			Yes	4	4	3	0
3	Stakeholders Relationship Committee	09-02-2023				Yes	3	3	2	0
4	Stakeholders Relationship Committee	26-05-2023	105			Yes	3	3	2	0
5	Nomination and remuneration committee	09-02-2023				Yes	3	3	3	0
6	Nomination and remuneration committee	26-05-2023	105			Yes	3	3	3	0

* to be filled in only for the current quarter meetings

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V. Related Party Transactions

Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	UTKARSH GAUR
2	Designation	Company Secretary and Compliance Officer

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Signatory Details

Name of signatory	UTKARSH GAUR
Designation of person	Company Secretary and Compliance Officer
Place	UDAIPUR
Date	07-07-2023

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