



## **RELIANCE CHEMOTEX INDUSTRIES LIMITED**

### **Preamble and Objective**

In terms of Regulation 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended from time to time), the Company is required to familiarize the Independent Directors with the business and operations of the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company and the on-going events relating to the Company.

Further, Schedule IV of the Companies Act, 2013 also mandates that the independent directors shall undertake appropriate induction and regularly update and refresh their skills, knowledge and familiarity with the Company.

This programme aims to provide the Independent Directors insights into the Company to enable them to understand the Company's business and operations so that they are able to contribute significantly to the Company.

### **Familiarization Programme**

The Familiarization Programme for independent directors which also extends to other Non-Executive Directors aims to familiarize them with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company etc.

The Board of Directors of the Company has complete access to the information within the Company. Independent directors interact with Company's management and the auditors of the company on a regular basis. The Company provides an orientation to the independent directors at the time of joining so as to enable them understand, inter alia, the business of the Company. A detailed appointment letter is issued by the Company to the independent directors incorporating their roles, duties, responsibilities, etc.

### **Review**

This Familiarization Programme shall be reviewed and revised by the Board as and when required.

### **Disclosure by the Company**

This Familiarization Programme shall be hosted on the website of the Company at [www.reliancechemotex.com](http://www.reliancechemotex.com) for public information and a web link for the same shall also be provided in the annual report of the Company.



## **RELIANCE CHEMOTEX INDUSTRIES LIMITED**

### **Details of Familiarisation Programme Imparted to the Independent Directors**

The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2015-16, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. Two such Familiarisation Programme was conducted during the year and cumulative time spent on Familiarisation programmer in approx. two hours.

The details of attendance of Familiarisation Programme during the year are given below.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	2	2	2	4
2.	Mr. Ramadoss Srinivasan	2	2	2	4
3.	Mr. Shankar Menon	2	-	2	-
4.	Mr. Narayan Shroff	2	-	2	-



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### **Details of Familiarisation Programme Imparted to the Independent Directors**

The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2016-17, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. Two such Familiarisation Programme was conducted during the year and cumulative time spent on Familiarisation programmer in approx. two hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	2	2	2	4
2.	Mr. Ramadoss Srinivasan	2	2	2	4
3.	Mr. Shankar Menon	2	-	2	-
4.	Mr. Narayan Shroff	2	-	2	-



## RELIANCE CHEMOTEX INDUSTRIES LIMITED

### Details of Familiarisation Programme Imparted to the Independent Directors

A **Familiarisation Programme** was conducted where the Independent Director's met for the was conducted The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2017-18, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. Two such Familiarisation Programme was conducted during the year and cumulative time spent on Familiarisation programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	2	2	1	2
2.	Mr. Ramadoss Srinivasan	2	2	1	2
3.	Mr. Narayan Shroff	2	-	1	2



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During the F.Y. 2018-19, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. Further, Management has also updated on the Right Issue and Project of expansion and modernization. One such Familiarisation Programme was conducted during the year and cumulative time spent on Familiarisation programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	1	1	1	1
2.	Mr. Ramadoss Srinivasan	1	1	1	1
3.	Mr. Narayan Shroff	1	-	-	-



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During the F.Y. 2019-20, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. One such Familiarization Programme was conducted during the year and cumulative time spent on Familiarization programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. K.L Sonthalia	1	1	1	1
2.	Mr. Ramadoss Srinivasan	1	1	1	1
3.	Mr. Narayan Shroff	1	-	-	-



## **RELIANCE CHEMOTEX INDUSTRIES LIMITED**

### **Details of Familiarization Programme Imparted to the Independent Directors**

A **Familiarization Programme** was conducted where the Independent Director's got familiarized with the business, operation, financial performance and working position of the company. The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2020-21, Mr. Kishori Lal Sonthalia, Independent Director of the Company passed away on November 21, 2020. Further, Mr. Ram Niwas Sharma was re-designated as an Independent Director of the Company with the approval of shareholders via Postal Ballot with effect from 10.02.2021. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. One such Familiarization Programme was conducted during the year and cumulative time spent on Familiarization programmer in approx. one hours.

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1.	*Mr. K.L Sonthalia (*Ceased w.e.f. 21.11.2021)	1	-	-	-
2.	Mr. Ramadoss Srinivasan	1	1	1	1
3.	Mr. Narayan Shroff	1	1	1	1
4.	Mr. Ram Niwas Sharma	-	-	-	-



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### Details of Familiarization Programme Imparted to the Independent Directors

A **Familiarization Programme** was conducted where the Independent Director's met for the was conducted The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2021-22, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statues and other relevant matters. One such Familiarization Programme was conducted during the year and cumulative time spent on Familiarization programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended basis during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. Ram Niwas Sharma	1	1	1	1
2.	Mr. Ramadoss Srinivasan	1	1	1	1
3.	Mr. Narayan Shroff	1	1	1	1





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A **Familiarization Programme** was conducted where the Independent Director's got familiarized with the business, operation, financial performance and working position of the company. The Independent Directors of the Company are seasoned professional and have detail knowledge and understanding of industry, business model & operation and also of their roles, responsibilities and duties.

During the F.Y. 2022-23, No new independent director was appointed on the Board of the Company. However on ongoing basis a part of agenda of Board Meeting & committee meeting presentation and Press release documents are regularly made to the Independent Directors on various matter business operation, Industry outlook, Finance role, rights responsibilities of the Independent Directors under such various statures and other relevant matters. One such Familiarization Programme was conducted during the year and cumulative time spent on Familiarization programmer in approx. one hours.

Sr. No.	Name of Independent Director	No. of Programme Conducted during the year.	No. of Programme attended during the year	No. of hours spent in each programme	No. of hours spent on cumulative basis. in programme
1.	Mr. Ramadoss Srinivasan	1	1	1	1
2.	Mr. Narayan Shroff	1	1	1	1
3.	Mr. Ram Niwas Sharma	1	1	1	1